

Township of Helena Board of Supervisors
 Regular Monthly Meeting
 New Prague Ambulance/Fire Hall • 7:30 PM • December 1, 2009
www.helena-township.com

Present:

Chairman Duane Deutsch
 Supervisor Joseph Pexa Jr.
 Supervisor Terry Maas

Treasurer Patricia Lambrecht
 Road Overseer Darryl Perkins
 Clerk DeAnn Croatt

Also Present:

Jeff Klehr

Mike Pieper
 Marty Huss

Chairman Deutsch **called the regular monthly meeting to order**; pledge of allegiance was said. On a motion by Pexa/Maas the reading of the Minutes was suspended and the **Minutes** were approved as presented; carried unanimously.

Treasurer Lambrecht reported \$6500 was transferred from the escrow account for SMBE to the SSD account. The **Treasurer's Report** was accepted on a motion by Maas/Pexa; carried unanimously.

Receipts were:

10/31/2009	\$	141.99	Community Security	Interest
10/31/2009	\$	126.01	Hometown Bank	Interest
11/1/2009	\$	189.63	Scott County	Building Permits
11/3/2009	\$	2,524.34	State of MN	LGA
11/3/2009	\$	500.00	Benjamin King	Escrow
11/3/2009	\$	327.50	Joseph Pexa Jr.	Tower 2
11/3/2009	\$	2,000.00	Jon Hendricks	Hope Acres
11/30/2009	\$	0.44	State Bank	Interest
11/30/2009	\$	42.07	State Bank	Interest

The following **bills were paid** on a motion by Maas/Pexa; carried unanimously:

4481	12/1/2009	\$	3,354.45	Klehr Grading	Grading/gravel/
4482	12/1/2009	\$	4,320.00	NP Ambulance	2009 Contract
4483	12/1/2009	\$	1,035.04	EcoCheck	SSD
4484	12/1/2009	\$	355.89	Tender Care Lawn Service	RSP2 Park
4485	12/1/2009	\$	100.00	WebCetera Designs	Jul/Aug/Sep/Oct/Nov updates
4486	12/1/2009	\$	100.00	NP Sanitary	Ditch Clean Up - tires/furniture
4487	12/1/2009	\$	658.00	MATIT	Worker Comp Insurance
4488	12/1/2009	\$	783.00	Halling Engineering	SMBE/Queen of Peace
4489	12/1/2009	\$	3,346.28	DeAnn Croatt	Salary/Meetings/Reimbursements
4490	12/1/2009	\$	1,457.83	Duane Deutsch	Salary/Meetings/Reimbursements
4491	12/1/2009	\$	1,290.02	Patricia Lambrecht	Salary/Meetings/Reimbursements
4492	12/1/2009	\$	1,182.88	Terry Maas	Salary/Meetings/Reimbursements
4493	12/1/2009	\$	1,128.66	Joseph Pexa Jr.	Salary/Meetings/Reimbursements
4494	12/1/2009	\$	953.73	Darryl Perkins	Labor/Meetings/Reimbursements
4495	12/1/2009	\$	818.50	PERA	DCP officer and match
4496	12/1/2009	\$	423.30	MN Dept. of Revenue	Withholding/Match
4497	12/1/2009	\$	2,274.10	US Treasury	Withholding/Match
4498	12/1/2009	\$	263.63	Knife River	Reissued 4465 - lost check
N/A	12/1/2009	\$	87.19	Deluxe Bus Systems	Check printing

Candidate Mike Piper introduced his platform and vowed support of township government, zero-based budgeting, limits on spending/taxing, jobs and conservation.

Marty Huss was present to ask for a reduction on his **Letter of Credit for Hunter's Ridge**; on a motion by Maas/Pexa the Letter of Credit will be decreased from \$37,000 to \$10,000 contingent upon proof of payment for Chard, and township possession of Letter of Credit; carried unanimously. Huss will visit with Bruce Wolf at the State Bank and will notify Clerk when letter is ready for delivery to township.

Clerks directed to bill actual **Queen of Peace** costs YTD and request a \$5,000 escrow for hospital project.

The MPCA acknowledged receipt of the township application for permit renewal for **SMBE SSD**. The Township of Helena received SMBE SSD Proposed Property Tax forms for 2010 as follows:

- PID 050560210 450 255th Street West Lot OL Block OOB \$796.00
- PID 050560200 n/a Lot OL Block OOA \$796.00

The 2009 form was sent to Giles Properties; therefore township did not submit tax payment until notified by Scott County [clerk was notified by Scott County that back taxes are due and payable for 2009].

Pexa will represent the township at the December 14th **SCALE** meeting.

Road Overseer & Maintenance Report – Darryl Perkins and Jeff Klehr discussed:

- **Bohnsack Way**; a portion will be improved this fall; the balance will wait until the road bed is dry in spring 2010. The road surface will receive the composite of concrete/asphalt/Class 5 as a trial; if positive results and cost justifiable, the township may consider other roads in 2010 instead of Class 5.
- **270th Street West** work has been completed.
- Mark Scheffler submitted a plan to the county related to farming practices in the **Cedar Lake Regional Park**; there have been reports of noxious weeds and the township requested the county returning the land to traditional farming to eradicate the weeds so they do not spread to neighboring properties.
- **Pexa Drive** brush has been cut and treated
- **Alton Avenue** signage was removed
- The **Naylor Avenue** traffic counts were taken; information not yet available from the county; Clerk directed to submit dust coating bill to the State of Minnesota for detour traffic on Naylor Avenue.

As a follow up to the MAT conference, Maas requested the township send notice to landowners who are **farming the road right-of-way** with a notification that the township will cut crops infringed on the township ROW. Clerk will receive a list of property owners to be contacted following the spring road inspection.

The **City of Jordan** submitted a fire call report; it was determined the fire call was for Sand Creek Township and the resident had a permit. Jon Brandtner was notified by Clerk.

Building Permit Applications

- a) Allstate Construction Service for Jerald Riopel on St. Benedict Road for porch roof and siding
- b) Dave Meyer on St. Benedict Road for pole shed
- c) Jeff Bergstrom on Willow Court for a deck
- d) Spencer Miller on Drexel Avenue for pole barn
- e) River Valley Custom Homes for Brad Heitkamp on Hunter Ridge Circle for new home
- f) Don Yackley for Ermin Wolf on Helena Blvd. for siding
- g) Spencer Miller on Drexel Avenue for siding and roof
- h) Kreuser Roofing for Matt Fredrich for new roof
- i) Frances Barten on 280th Street for siding and roof
- j) Jim Gerold for Larry Stresnak on Helena Blvd. for roof, windows, gutter
- k) Bret Nielson for Larry Stresnak on Helena Blvd. for siding

- l) Kreuser Roofing for Greg Stepka on Helena Blvd. for new roof
- m) Matt Friedrich on Marden Court to finish basement
- n) Scott County for new roof on 260th Street
- o) Stonebridge Homes for new home in SMBE
- p) Jeff Dresen on Willow Court for final inspection
- q) McDonald Construction for new home on Willow Court
- r) Joe Masberg for Ed Nytes TBD
- s) Deutsch Construction for Schoenbauer Farms for a house addition and porch
- t) Patrick O'Malley for new siding on 255th Street West
- u) Kreuser Roofing for new roof for Pat O'Malley on 255th Street West
- v) Kreuser Roofing for new roof for Jim Bangasser on Baseline Blvd.
- w) Gerald Jostock on Drexel for a new roof
- x) Siwek Lumber for pole shed on Helena Blvd.
- y) Mike Kreuser for Ken Brooks TBD
- z) Ryan Bronevelt for a new roof on 260th Street West
- aa) Kreuser Roofing for Ray DuPont on 240th Street West
- bb) Mark Lund for an addition on 260th Street West
- cc) Jeff Bergstrom for a deck for Gary Jaeger on Willow Court
- dd) Paul Hanzel for a new home on Redwing Ave for Ben King
- ee) Andrea Grabau for insulation and garage improvements on Helena Blvd.
- ff) KA Witt for an addition to Jim Heckenlaible home on Willow Lane
- gg) Jim Gerold for an addition to Kevin Hartman home on 260th Street West
- hh) Steve Gerold for a deck at Kevin Hartman's home on 260th Street West
- ii) Jay Hove for a deck at 240th Street West

On a motion by Maas/Pexa the meeting was **adjourned**; carried unanimously.

Respectfully Submitted by
Clerk DeAnn Croatt

Chairman Duane Deutsch

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- Regular Monthly Meetings of the Helena Township are the first Tuesday each month (7:30 PM)
 - Effective September 1, 2009 township meetings and elections will be held at the New Prague Fire Hall, 505 5th Avenue Northwest, New Prague MN 56071; enter through West Door please.