

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Ambulance/Fire Hall • 7:30 PM • September 1, 2009
www.helena-township.com

Present:

Chairman Duane Deutsch
Supervisor Joseph Pexa Jr.
Supervisor Terry Maas

Treasurer Patricia Lambrecht
Road Overseer/Acting Clerk Darryl Perkins
Clerk DeAnn Croatt

Also Present:

Jeff Klehr
TJ Deutsch

Ed Nytes
Patrick Fisher

Chairman Deutsch **called the regular monthly meeting to order**; pledge of allegiance was said.

On a motion by Pexa/Maas the reading of the **Minutes** was suspended; carried unanimously; the **Minutes** were approved as presented on a motion by Pexa/Maas; carried unanimously.

The **Treasurer's Report** was accepted on a motion by Pexa/Maas; carried unanimously.

Receipts were:

7/31/2009	\$	239.59	Community Security	Interest
7/31/2009	\$	167.27	Hometown Bank	Interest
8/20/2009	\$	190.50	Scott County	PILOT
8/31/2009	\$	138.77	Scott County	Building Permits
8/31/2009	\$	0.65	State Bank	Interest
8/31/2009	\$	119.68	State Bank	Optima Interest

The following **bills were paid** on a motion by Maas/Pexa; carried unanimously:

4441	9/1/2009	\$	845.00	TJ Deutsch	Mowing
4442	9/1/2009	\$	4,235.28	Klehr Grading	Grading/WCLC/SMBE
4443	9/1/2009	\$	87.50	WebCetera Designs	Apr/May/June/July/Aug Updates
4444	9/1/2009	\$	25.00	MAT Agency	Add New Prague to General Liability
4445	9/1/2009	\$	196.22	Tender Care Lawn Service	RSP2 Park
4446	9/1/2009	\$	51.60	Bevcomm	SSD
4447	9/1/2009	\$	300.00	City of New Prague	Sep 09-Aug 2010 Hall Rental
4448	9/1/2009	\$	442.60	Stantec EcoCheck	Maintenance Fee
4449	9/1/2009	\$	120.00	St. Benedict	Rent 3rd Quarter
4450	9/1/2009	\$	116.25	Couri MacArthur & Ruppe	Queen of Peace legal opinion
4451	9/1/2009	\$	2,193.00	Halling Engineering	SMBE/Hunters/Tower/Country Knoll/Gen
4452	9/1/2009	\$	1,376.92	DeAnn Croatt	Salary/Meetings/Reimbursements
4453	9/1/2009	\$	1,266.58	Duane Deutsch	Salary/Meetings/Reimbursements
4454	9/1/2009	\$	954.00	Patricia Lambrecht	Salary/Meetings/Reimbursements
4455	9/1/2009	\$	1,103.34	Terry Maas	Salary/Meetings/Reimbursements
4456	9/1/2009	\$	1,157.60	Joseph Pexa Jr.	Salary/Meetings/Reimbursements
4457	9/1/2009	\$	816.32	Darryl Perkins	Labor/Meetings/Reimbursements
4458	9/1/2009	\$	755.00	DCP	PERA
4459	9/1/2009	\$	382.75	MN Revenue	Withholding/Match
4460	9/1/2009	\$	2,068.97	US Treasury	Withholding/Match

Clerk will sent notification of **escrow** fund reimbursements needed.

State Highway 19 will be closed west of New Prague for construction of a Round-about; will be closed September 9th – November 30.

Road Overseer & Maintenance Report – Darryl Perkins summarized the progress on the road projects identified during the road inspection:

1. Klehr completed the WCLD culvert project; placed field stone
2. TJ Deutsch and Klehr mowed the SSD at SMBE, with direction by Engineer Halling
 - a. Halling provided a list of items to be repaired
 - i. Perkins will follow up as needed
 - ii. Deutsch will remover rocks
 - iii. Ag Enterprises will spray fence area
 - iv. Perkins will remove dead trees
3. Residents along Bohnsack Way requested gravel for soft spots; Perkins will order four loads on east hill
4. Residents along Bohnsack Way complained of noxious weeds along Aberdeen Avenue; Clerk reported to County Weed Inspector Pete Shutrop
5. Perkins is completing the last of the bridge repair work and will submit report to Scott County upon completion
6. Ag Enterprises will quote park mowing for 2010

The **Annual Meeting** was reconvened. The purpose was to certify the 2010 Levy for Helena Township. On a motion by Deutsch/Pexa the General Fund levy was increased by \$6,000 due to Governor Pawlenty’s unallotment of Aids to Townships; carried unanimously.

On a motion by Maas/Pexa, the following levy was adopted; carried unanimously:

General	\$ 76,000.00
Road & Bridge	\$143,296.00
New Prague Fire	\$ 62,182.00
Jordan Fire	\$ 29,422.00
<u>New Prague Ambulance</u>	<u>\$ 5,000.00</u>
Total	\$315,900.00

At the October 6th meeting the Board of Supervisors will consider the special assessment about for the SSD in **Silver Maple Bay Estates**; Clerk will contact landowners prior to the meeting. A hearing will be held at the November Regular Monthly Meeting to set the **SSD Special Assessment Roll** for lots within Silver Maple Bay Estates SSD; to be certified to Scott County NLT November 30, 2009.

Clerk is to request Letter of Credit for **Hunter’s Ridge** in the amount of \$68,000 as determined by Engineer Halling.

Resolution 090109 “**Resolution to Move Meeting Location and Move Helena Township Precinct Location**” was offered by Maas/Pexa; carried unanimously. Clerk will submit notification to Scott County Elections Supervisor Mary Kay Kess.

Alton Avenue Annexation was removed from the agenda as Queen of Peace land procurement committee is not prepared to proceed; tabled until further notice. A draft resolution, prepared by Township Attorney Bob Ruppe, was distributed for review by Supervisors.

Tower II (Pexa) is working with the county to remove infiltration strips in the development; LGU Deutsch will take direction from Township Engineer Halling.

New Prague School District does not have elections in alignment with the General Election (Uniform Election) Day; Clerk asked interested certified Election Judges to contact the school to volunteer to work. Because of the election, **the township meeting on November 3rd will start at 8:00 PM.**

Township Attorney Ruppe notified the township that rates will not increase in 2010; \$155/hour for general legal work; \$170/hour for development work.

Building permits:

1. Don Seifert (Kreuser) for new roof on Helena Blvd.
2. Paul Radermacher (Meadow Wood) for deck and gazebo on MarDen Court
3. Brian Snyder for fireplace on Redwing Avenue
4. Marla Rolli (Hertaus) for new roof on WCLD
5. Andrew Scrivener for deck & to finish basement on 220th Street West
6. Greg Pavek for garage & pool on 260th Street West
7. Henry Giles for new roof on Baseline Blvd.
8. Paul Maruska (Hanzel) for new roof on Drexel Avenue
9. Andy Shepard (Witt/Moeding) for new home & deck on Pexa Drive
10. Bud Halverson for new furnace on St. Benedict Road
11. Mark Tiede for fireplace, porch and deck on WCLD
12. Stonebridge Homes for septic system in SMBE
13. Mike Seifert for new home on Camber Avenue
14. Eldon Davidson for new roof on 240th Street West
15. Jesse Bastry (Gerold/self) for new home & finish basement on 255th Street West
16. Ben Sobczak for new roof on St. Benedict Road
17. Ermin Wolf for new siding on Helena Blvd.
18. Scott County for new roof at Cedar Lake Farms on 260th Street West
19. Tim Shaughnessy for new roof & new siding on 280th Street West
20. Jacob Maxa (Masberg) for new roof on Helena Blvd.
21. Tim Goldsmith for addition to home on Alton Avenue
22. Jess Moeding to finish basement on WCLD
23. Ed Holden to finish basement on Koeper Avenue
24. Gerry Wawrzyzniak to build garden shed on 230th Street West
25. Tom Walerius for grain bin on 255th Street West

Township was notified by Scott County Taxation Department of **tax petitions** for 41 lots in Silver Maple Bay Estates; each valued at \$90,000.

On a motion by Maas/Pexa the meeting was **adjourned**; carried unanimously.

Respectfully Submitted by
Clerk DeAnn Croatt

Chairman Duane Deutsch

- **Regular Monthly Meetings of the Helena Township are the first Tuesday each month (7:30 PM)**
- **Effective September 1, 2009 township meetings and elections will be held at the New Prague Fire Hall, 505 5th Avenue Northwest, New Prague MN 56071; enter through West Door please.**
- **Emerald Ash Borer Task Force Meeting is Friday September 11 from 1:30-3:30 at the Prior Lake Lakefront Park Pavilion**
- **St. Lawrence, Helena, Blakeley and Belle Plaine Townships will hold the Fall Zoning Workshop on Wednesday September 30th from 3:00-4:30 PM at a location TBD.**
- **The November 3rd meeting will be called to order at 8:00 PM.**