

Township of Helena Board of Supervisors  
 Regular Monthly Meeting  
 New Prague Ambulance/Fire Hall • 7:30 PM • October 4, 2011  
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**Present:**

Supervisor Duane Deutsch  
 Chairman Terry Maas  
 Supervisor Ed Nytes

Treasurer Pat Lambrecht  
 Road Overseer Darryl Perkins  
 Clerk DeAnn Croatt

**Also Present:** Jeff Klehr

Chair Maas **called the Regular Monthly Meeting to order**; pledge of allegiance was said. On a motion by Nytes/Deutsch the reading of the Minutes was suspended and the **Minutes** were approved as corrected; carried unanimously. Treasurer Lambrecht distributed the **Treasurer's Report** and it was accepted on a motion by Deutsch/Nytes; carried unanimously.

On a motion by Deutsch/Nytes and carried unanimously, the **SSD fee schedule for SMBE** is as follows:

- When a landowner physically builds a residence on two or more lots, the landowner will pay a hook-up fee on each lot and one occupied lot fee
- When a landowner physically builds a residence on one of two or more lots, all lots are assessed hook-up fees, and one lot is charged monthly occupied lot fees; the remaining lots will be each charged monthly unoccupied lot fees

**Receipts were:**

8/31/2011	\$	69.98	Riverland Bank	Interest
8/31/2011	\$	42.60	Home Town Bank	Interest
9/1/2011	\$	311.80	Pat Lambrecht	Reimbursements
9/1/2011	\$	181.00	Jon Hendricks	Escrow
9/30/2011	\$	67.61	State Bank	Interest
9/30/2011	\$	3.01	State Bank	Optima Interest

The payment of the following **bills (4767 – 4778) were approved** on a motion by Nytes/Deutsch; carried unanimously:

4767	\$	3,392.43	Klehr Grading	Gravel and grading
4768	\$	3,933.15	DeAnn Croatt	Reimbursements for NATaT
4769	\$	895.91	Patricia Lambrecht	Reimbursements for NATaT
4770	\$	3,828.25	Mayo Clinic Health System	Escrow Refund - Queen of Peace
4771	\$	480.00	Quality Outdoor Services	August/Sept RSP2 Mowing
4772	\$	185.97	Southwest Newspapers	Ordinance Publishing
4773	\$	695.88	Natural Systems Utilities MN	SSD SMBE
4774	\$	51.75	Bevcomm	SSD SMBE
4775	\$	290.00	Halling Engineering Inc.	SSD SMBE
4776	\$	1,690.50	Envirotech Services	Dustcoating [bank debit \$1,690.00]
4777	\$	1,165.00	TJ Deutsch	Ditch mowing
4778	\$	393.75	Couri & Ruppe PLLP	SSD SMBE

**Road Maintenance Report by Klehr:**

1. Roads are dry; as a result are very rough – rain is forecast for next week and all roads will be graded as soon as it rains
2. Alton is bumpy by Witt Construction as the large rocks are surfacing
3. Dust control was reapplied to conbit roads (Pexa/Baseline/270<sup>th</sup>)
4. Dust control will be applied at a heavier rate going forward as Klehr indicated our

application is lighter than many townships; Helena does not charge residents for dustcoating at this time

5. The Camber guardrail cannot be erected by Klehr; Perkins will contact Scott County for assistance
6. Once the crops are off 270<sup>th</sup> Klehr will find a place for dirt and work on that project

**Road Overseer Perkins reported:**

1. Will meet with officers and Klehr on Pexa Drive to discuss project; will inform Clerk so the county and Robert Devine may be notified of scope of the project prior to road and ditch reshaping
2. Removed unnecessary signs from Stevens and Juniper
3. Erected signs on Camber and Xanadu
4. “Slow Children” sign erected on Indian Avenue for Nancy Deutsch

5. Removed the St. Benedict “T” sign and erected the speed limit sign
6. Trimmed shrubs by Cliff Ebert
7. Reviewed driveway permit refunds and Clerk will prepare for payment at November’s meeting; only current homeowners will receive refunds
8. Will contact Darrell Swartwood from Scott County re: double arrow signs following the road review

Communication was reviewed from Mathias Baden re: **Sand Creek Adventures Challenge Course**.

Greg Felt, Scott County Community Services, informed the township of the upcoming **bridge inspection**, with the township noting no acquisitions within the past year.

Susan Patterson was not present to discuss a possible lot combining in **Silver Maple Bay Phase 1**; however communication to the Clerk was reviewed. The officers recommend the realtor and prospective landowner work with their attorney and county personnel to combine the lots; if the township attorney and/or engineer are requested to work on the lot combination and easement vacation, an escrow account must be established prior to any expenses incurred by the township.

**Road salt** will again be available from Scott County; Johnson’s coordinate with the county.

**Hazardous Waste Generation Inspection Reports** were filed by Scott County for KA Witt, Laker’s, South Metro Small Engine and Wildwood Custom Products.

Clerk asked to check on **Local Board of Appeal and Equalization** certification expiration dates. [Supervisor Deutsch expires 11/30/213; Chairman Maas expires 7/16/2012]

Maas summarized **assessment service fees** for Helena Township as provided by Michael Thompson.

**Meeting was continued** to Monday October 10, 2011 at 5:30 PM at Pexa Drive to view the road and determine project direction for Klehr on a motion by Maas/Deutsch; carried unanimously.

**2011 Meeting Schedule** | 7:30 PM at 505 5<sup>th</sup> Avenue NW, New Prague unless otherwise stated below:  
 11/1/11 Regular Monthly Mtg | 11/17/11 Scott Co Equalization 1-4:00 | 11/17-19/11 MAT | 12/6/11 Regular Monthly Mtg

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Respectfully Submitted by Clerk DeAnn Croatt

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Chairman Terry Maas