

Township of Helena Board of Supervisors  
 Regular Monthly Meeting  
 New Prague Ambulance/Fire Hall • 7:30 PM • March 1, 2011  
[www.helena-township.com](http://www.helena-township.com)

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**Present:**

Supervisor Duane Deutsch  
 Supervisor Terry Maas  
 Treasurer Pat Lambrecht

Road Overseer Darryl Perkins  
 Clerk DeAnn Croatt

**Also Present:** Tom Johnson, Ed Nytes, Brad Busch, Deputy Emerson, John Peterson and Dave Anderson

Chair Maas **called the Regular Monthly Meeting to order**; pledge of allegiance was said.

On a motion by Deutsch/Maas the reading of the Minutes was suspended and the **Minutes** were approved as presented; carried unanimously.

Treasurer Lambrecht distributed the **Treasurer's Report** and it was accepted on a motion by Deutsch/Maas; carried unanimously.

**Receipts were:**

2/2/2011	\$ 2,000.00	City of New Prague	Alton Avenue Maintenance
2/2/2011	\$ 250.00	Bette Krautkremer	Mercury Spill Fire Call
2/2/2011	\$ 383.05	Comcast	Franchise Fee
1/24/2011	\$ 7,891.24	Scott County	Tax Settlement
1/31/2011	\$ 124.56	State Bank	Optima Interest
1/31/2011	\$ 1.89	State Bank	Interest
1/31/2011	\$ 73.31	Riverland Bank	Interest
1/31/2011	\$ 42.43	Home Town Bank	Interest
2/11/2011	\$ 59.59	Scott County	Building Permits
2/28/2011	\$ 102.13	State Bank	Optima Interest
2/28/2011	\$ 2.18	State Bank	Interest

**Checks received by the Clerk were**

\$1454.41 from Bevcomm for Annual Franchise Fees

The payment of the following **bills (4674 – 4688) were approved** on a motion by Deutsch/Maas; carried unanimously:

4674	3/1/2011	\$ 40.00	Scott County Treasurer	Assessment Setup Fee
4675	3/1/2011	\$ 6,266.00	Art Johnson Trucking Inc.	Snow plowing and sanding
4676	3/1/2011	\$ 142.66	Southwest Newspapers	Audit and Ordinance
4677	3/1/2011	\$ 333.90	Suel Printing	Audit and Ordinance
4678	3/1/2011	\$ 517.27	EcoCheck	SMBE SSD
4679	3/1/2011	\$ 1,200.00	City of New Prague	Room Rent for 2010 & 2011
4680	3/1/2011	\$ 1,194.05	DeAnn Croatt	Salary/Meetings/Reimbursement
4681	3/1/2011	\$ 1,135.16	Duane Deutsch	Salary/Meetings/Reimbursement
4682	3/1/2011	\$ 1,115.99	Patricia Lambrecht	Salary/Meetings/Reimbursement
4683	3/1/2011	\$ 1,022.25	Terry Maas	Salary/Meetings/Reimbursement
4684	3/1/2011	\$ 562.24	Joseph Pexa Jr.	Salary/Meetings/Reimbursement
4685	3/1/2011	\$ 399.30	Darryl Perkins	Labor/Meetings/Reimbursement

4686	3/1/2011	\$	352.38	MN Dept. of Revenue	State Withholding/Match
4687	3/1/2011	\$	1,729.58	US Treasury	Federal Withholding/Match
4688	3/1/2011	\$	702.50	PERA	DCP

**Scott County Sheriff Deputy Emerson** summarized township activity for February; vast majority of calls were cars in the ditch and accidents related to winter snows.

**John Peterson, Sign Solutions LLC**, was present to summarize the services his company could provide related to signing inventory and retro-reflectivity mandates. Peterson explained signs must be 12 feet from the edge of the road and 5 feet high from the road crown. A fee schedule was reviewed.

**Dave Anderson, Anderson Bobcat Services**, was present to provide a quote for ditch mowing. Quotes will be reviewed at the April meeting.

**Brad Busch** presented a quote for mowing SMBE SSD system; quotes will be reviewed at the April meeting.

**Sibley Aggregates**, Inc. provided the 2011 price list; quotes will be reviewed at the April meeting.

**TJ Deutsch** provided a quote for ditch mowing to Road Overseer Perkins; quotes will be reviewed at the April meeting.

A **Certificate of Insurance** was received for Chard Tiling & Excavating and Halling Engineering.

The **Annual Bridge Inspection** was received; no bridges in Helena Township need work in 2011.

The City of New Prague provided information as an introduction of a study on the **New Prague Industrial Park Phase 2**. Officers were not available for the February 17<sup>th</sup> meeting due to scheduling conflicts.

**Quality Green** offered a prepayment discount on services for RSP2 Park; the board does not wish to prepay for services and clerk will relay the decision.

**Local Recycling Development Grant** funds are available from the MPCA again this year. Utilization was poor in past years; supervisors declined funding for 2011.

**Road Overseer Perkins** reported:

1. Joan Truso's flooding concerns on WCLD between Pexa Drive and CR 64
2. Curt Downs concerns about ice on Baseline Blvd.; Johnson chipped it
3. Snow was removed from cul de sacs
4. Willow Lane mail box was repaired

A lot of information is being provided by Scott County in preparation for spring flooding. **Sand bag** ordering information will be available shortly.

On a motion by Deutsch/Maas the 3.2 Malt Liquor License Renewal for the **St. Benedict Baseball Association** was approved; carried unanimously.

Clerk was notified the minimum **levy for Road & Bridge** is \$125,255 to be eligible for 2013 R & B Aid.

Croatt reported that Tom Nikunen, **Jordan Finance** Department, replied to the township's request to prepay debt service to avoid interest. Nikunen stated "We [the city] can't come up with a fair way for

your township to avoid paying interest on the debt without making all the rest of the townships and the City pay more.... With respects to fairness we can't allow Helena Township to avoid interest and everyone else pick up that cost."

Clerk submitted the **State Auditor's Report** for 2010.

The Discharge Report for **SMBD SSD** was reviewed.

Deutsch reported on the **Cedar Lake Farm Regional Park Master Plan Open House**, February 17<sup>th</sup>. Deutsch was surprised by the variety of comments heard – both in support and in opposition to the plan. There was a good attendance and opportunity for comments.

Blakeley Township officers are checking on the feasibility of providing a **bus** for transportation to the NATaT Conference in September. A signup sheet will be available at the spring SCTA meeting.

2011 Meeting Schedule | 7:30 PM at 505 5<sup>th</sup> Avenue NW, New Prague unless otherwise stated below:

3-8-11	Annual Meeting 8:00 PM	7-5-11	Regular Monthly Meeting
3-14-11	Hearing 6:30 PM Shakopee	8-2-11	Regular Monthly Meeting
3-15-11	Inclement Weather Alternate 8:00 PM	9-6-11	Regular Monthly Meeting
4-5-11	Regular Monthly Meeting	10-4-11	Regular Monthly Meeting
4-21-11	Urban Short Course, Otsego	11-1-11	Regular Monthly Meeting
4-26-11	Board of Review 7 PM	11-17-19-11	MAT Conference
5-3-11	Regular Monthly Meeting	12-6-11	Regular Monthly Meeting
6-7-11	Regular Monthly Meeting		

On a motion by Deutsch/Maas the meeting was adjourned.

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Respectfully Submitted by  
Clerk DeAnn Croatt

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Chairman Terry Maas