

Township of Helena Board of Supervisors
 Regular Monthly Meeting
 New Prague Ambulance/Fire Hall • 7:30 PM • December 6, 2011
www.helena-township.com

Present:

Supervisor Duane Deutsch
 Chairman Terry Maas
 Supervisor Ed Nytes

Treasurer Pat Lambrecht
 Road Overseer Darryl Perkins
 Clerk DeAnn Croatt

Also Present: Jeff Klehr, Tom Johnson and son, and Arnie Simon

Chair Maas **called the Regular Monthly Meeting to order**; pledge of allegiance was said. On a motion by Deutsch/Nytes the reading of the Minutes was suspended and the **Minutes** were approved as corrected; carried unanimously.

Treasurer Lambrecht distributed the **Treasurer's Report** and the report was accepted on a motion by Deutsch/Nytes; carried unanimously.

Receipts were:

10/31/2011	\$	65.83	Riverland Bank	Interest
10/31/2011	\$	34.11	Home Town Bank	Interest
11/1/2011	\$	300.00	Darrel Kotek	Hanzel Driveway
11/1/2011	\$	1,630.42	State of MN	Ag Credit
11/30/2011	\$	63.75	Riverland Bank	Interest
11/30/2011	\$	33.02	Home Town Bank	Interest
11/30/2011	\$	51.49	State Bank	Optima Interest
11/30/2011	\$	1.48	State Bank	Interest

The payment of the following **bills (4794 – 4812) were approved** on a motion by Nytes/Deutsch; carried unanimously:

4794	\$	137.53	Earl F. Andersen	Object Marker
4795	\$	58.00	Halling Engineering Inc.	SMBE
4796	\$	4,320.00	City of New Prague	Ambulance Contract for 2011
4797	\$	660.00	MATIT	Workers Compensation
4798	\$	175.00	WebCetera Design	Website maintenance
4799	\$	51.80	Bevcomm	SMBE SSD
4800	\$	210.00	Art Johnson Trucking Inc.	Plow roads
4801	\$	450.00	Quality Outdoor Services	RSP2 Park
4802	\$	1,482.58	Natural Systems Utilities MN	SMBE SSD
4803	\$	14,635.78	Klehr Grading	Grading/Xanadu/265th/270th/Pexa
4804	\$	1,397.01	DeAnn Croatt	Salary/Meetings/Reimbursement
4805	\$	2,370.85	Duane Deutsch	Salary/Meetings/Reimbursement
4806	\$	1,907.25	Patricia Lambrecht	Salary/Meetings/Reimbursement
4807	\$	1,873.86	Terry Maas	Salary/Meetings/Reimbursement
4808	\$	1,158.55	Ed Nytes	Salary/Meetings/Reimbursement
4809	\$	824.74	Darryl Perkins	Labor/Meetings/Reimbursement
4810	\$	1,057.50	PERA	DCP
4811	\$	2,565.82	US Treasury	Federal Withholding/Match
4812	\$	502.75	MN Dept. of Revenue	State Withholding/Match

A hearing was set for Tuesday January 3, 2012 at 8:00 PM for the purpose of discussing the lot combination (PIDs 50560200 and 50560210) and easement vacation for **Adam Dresen** on a motion by Deutsch/Nytes; carried unanimously.

Road Maintenance Report by Tom Johnson:

1. Roads are froze; so much grass and brush along the ditches
2. Johnson will document snow issues related to landowners plowing snow across the township roads
3. The sewer pipe on Pexa was pointed out so Johnson doesn't damage it or his equipment

Road Maintenance Report by Klehr:

1. Shamp project completed
2. Pexa Drive work completed
3. Three culverts installed: two on 270th and one on Pexa Drive
4. Tree trimming is completed
5. Grading after moisture improved road surface

Road Overseer Perkins reported:

1. A guard rail bid from H & R was reviewed; subject will be discussed at the March Annual Meeting for consideration Spring 2012
2. Pexa's curve marked
3. Met with Paul Hanzel for a driveway relocation

Building Permit Applications:

1. Rich and Jo Foust on Willow Lane for a garage stall and upper floor home office
2. Kenneth Zweber on Redwing Avenue to build a pole shed

Certificates of Insurance were received:

1. Dvorak Excavating
2. Natural Systems Utilities MN

Clerk noted an invoice was sent to the City of New Prague related to annual maintenance of **Alton Avenue**.

The **County Road 8 Study Open House** focused primarily on access points, straightening curves and ideas on how to make the county road safer for the traveling public according to attendees Deutsch and Maas.

On a motion by Deutsch/Maas the Clerk was authorized to prepare a **Resolution on 218** for action at the January 3, 2012 meeting; carried unanimously.

The Board of Supervisors reviewed all signs and revised the list of signs to be replaced; Clerk was instructed to communicate the revisions to Troy Karow, with questions deferred to Perkins. The Township Road Sign Inventory, **Retro-Reflectivity Compliance Evaluation and Replacement Policy 110611** was adopted on a motion by Deutsch/Nytes; carried unanimously.

Maas distributed a white paper on wind farms, CAPX202 and MinnCan MN by **Mike Couri** related primarily to township road maintenance agreements.

Maas summarized the resolutions carried by the **Township Association** at the Annual Business Meeting related to gas tax, open meeting laws, HAVA, election recounts, wetlands, and SSTS rules.

The **Scott County Transportation Improvement Program** final draft for 2012-2021 was reviewed. A County Road 8 Open House report was provided by attendees Deutsch and Maas.

A second notice will be sent to the State Bank of New Prague for unpaid services for **Hunter's Ridge**.

The **AWAIR** manual was reviewed; no revisions made on a motion by Maas/Deutsch; carried unanimously.

Arnie Simon asked the board if there was anything the township could do to lower is tax on one of his parcels; the use did not change. Commissioner Tom Wolf offered to discuss the market value with Simon and the assessor's office. Simon will also attend the Board of Equalization Meeting Spring 2012.

Nytes summarized the **New Prague Rural Fire** meeting and updated the officers on equipment upgrades discussed.

Meeting was adjourned on a motion by Nytes/Deutsch; carried unanimously

2012 Meeting Schedule | 7:30 PM at 505 5th Avenue NW, New Prague unless otherwise stated below:

January 3, 2012 | February 7, 2012 | February 28, 2012 for Annual Audit | March 6, 2012 | March 13, 2012 for the Annual Meeting | March 20, 2012 as an alternate date in the event of inclement weather for the Annual Meeting | April 3, 2012 | May 1, 2012 | June 5, 2012 | July 3, 2012 | August 7, 2012 | September 4, 2012 | October 2, 2012 | November 6, 2012 | November 16-17, 2012 for the Minnesota Association of Townships Annual Meeting | December 4, 2012

Respectfully Submitted by Clerk DeAnn Croatt

Chairman Terry Maas