

Township of Helena Board of Supervisors  
Regular Monthly Meeting  
New Prague Ambulance/Fire Hall • 7:30 PM • April 5, 2011  
[www.helena-township.com](http://www.helena-township.com)

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**Present:**

Supervisor Duane Deutsch  
Supervisor Terry Maas  
Treasurer Pat Lambrecht

Road Overseer Darryl Perkins  
Clerk DeAnn Croatt

**Also Present:** Tom Johnson, Ed Nytes, Troy Karow, Russ Malecha, Bud Mach, Jeff Klehr, Arnie Simon, Duane Larson and Jeff Frick

Chair Maas **called the Regular Monthly Meeting to order**; pledge of allegiance was said.

On a motion by Deutsch/Maas the reading of the Minutes was suspended and the **Minutes** were approved as corrected; carried unanimously.

Treasurer Lambrecht distributed the **Treasurer's Report** and it was accepted on a motion by Deutsch/Maas; carried unanimously.

**Receipts were:**

2/28/2011	\$	67.02	Riverland Bank	Interest
2/28/2011	\$	38.34	Home Town Bank	Interest
3/1/2011	\$	1,454.41	BevComm	Franchise Fee
3/31/2011	\$	120.11	State Bank	Interest
3/31/2011	\$	1.47	State Bank	Interest
3/31/2011	\$	74.25	Riverland Bank	Interest
3/31/2011	\$	63.70	Home Town Bank	Interest

**Checks received by the Clerk were**

\$300.00 from **Gary Grabel** for a driveway permit

The payment of the following **bills (4689 – 4700) were approved** on a motion by Deutsch/Maas; carried unanimously:

4689	\$	1,078.00	Art Johnson Trucking Inc.	Snow plowing and sanding
4690	\$	4,261.00	Klehr Grading	Road Maintenance
4691	\$	505.00	MN PCA	SSD SMBE
4692	\$	46.00	Scott County Recorder	Ordinance 2011A Recording
4693	\$	95.55	Suel Printing	Annual Meeting Notice
4694	\$	752.99	Scott County Treasurer	Overpayment by County
4695	\$	174.00	Halling Engineering Inc.	Wetland - BWSR Report
4696	\$	226.25	Fran Barten	Reissue Lost Check #4643 12/10
4697	\$	1,205.00	MN Benefit Association	Township Group Life
4698	\$	585.58	EcoCheck	SSD SMBE
4699	\$	108.70	Bevcomm	SSD SMBE
4700	\$	1,700.00	Tim Murphy's Landscaping	250th Street West (Simon)

**Scott County Sheriff Deputy** summarized township activity for March; nothing out of the ordinary. There were 82 incidents in First Quarter 2011.

Troy Karow with **Clear Horizons** was present to describe his company's services for the sign retro-reflectivity mandates. Karow drove the township roads; key is to be uniform in sign placement related to chevrons, stop ahead, curve, etc. Inventory quote is \$1,250 based on miles of roads; if township hires Karow, he would need map before May due to other project schedules.

Doug Larson and Jeff Frick received favorable township recommendation to build structures up to 35 feet (poles and cable) and operate **Sand Creek Adventure Course** on Lot 2 Block 1 Sand Creek Acres First on a motion by Deutsch/Maas; carried unanimously.

**Quotes** were opened and awarded as follows:

- ✓ **Malecha Trucking** from Buffalo Bituminous/Schmitz at \$2.25/ton delivered on a motion by Deutsch/Maas; carried unanimously.
- ✓ **Dustcoating Inc** for Magnesium Chloride at \$0.735/gallon on a motion by Deutsch/Maas; carried unanimously.
- ✓ **Klehr Grading and Excavating Inc.** to grade gravel roads at \$72/hour/machine with a fuel surcharge when fuel is at or above \$2.25/gallon on a motion by Deutsch/Maas; carried unanimously.
- ✓ **Quality Green LLC** for one broadleaf and fertilizer at \$168.75 on a motion by Deutsch/Maas; carried unanimously.
- ✓ **Quality Outdoor Services** to mow RSP2 Park at \$240/month for four mowing on a motion by Deutsch/Maas; carried unanimously.
- ✓ **Knife River** for Class 5 Aggregate at \$4.95/ton and Con-Bit at \$6/ton on a motion by Maas/Deutsch; carried unanimously.
- ✓ **Busch Property** Improvements to mow SMBE mound systems for two mowing at \$400/mowing on a motion by Deutsch/Maas; carried unanimously.

Action on the quotes from Dave Anderson and TJ Deutsch for **ditch mowing** was tabled until May 3, 2011. Clerk will contact reference for Anderson and report back.

Arnie Simon was present to discuss culvert work done as a result of the **flooding**. Simon and Deutsch worked to replace culvert and Simon paid a portion of the work.

The **New Prague Rural Fire Protection Association** sent notification to the township that they are going to discontinue charging individuals for fire incidents and will instead increase the levy to cover costs. Officers will ask the board to reconsider.

A **Certificates of Insurance** was received for:

1. Tim Murphy's Landscaping
2. Dvorak Excavating, Inc.
3. Klehr Grading Inc.

**Road Overseer** Perkins reported:

1. Road will be viewed prior to the May Meeting; remix will be considered for Pexa Drive, 270<sup>th</sup> Street West and Alton Avenue.
2. Richard Zahn reported his shed was pushed in and thought the snow plow was at fault; also said his mailbox was destroyed by the snow plow. The mailbox was an old damage; Perkins will follow up with Zahn
3. Klehr filled the hole on 270<sup>th</sup> Street West and reported the culvert is bad again on Alton Avenue
4. Some road ditches are filling in and should be cleaned out, e.g., Camber Avenue
5. A mattress was picked up on Pexa Drive and cones were stolen on 270<sup>th</sup> Street West
6. A TV and box spring were removed from 270<sup>th</sup> Street West

7. Cliff Ebert asked Perkins to look at the culvert by the baseball field; will view with Supervisors during road inspections
8. Carl Williams on Willow Lane requested tile along Willow; front yard is sunk in and started after the neighbor made changes to his property; will view with Supervisors during road inspections

On a motion by Deutsch/Maas **Former Supervisor Ed Nytes was appointed Supervisor** to fill the vacancy following the death of Supervisor Joseph F. Pexa, Jr.; carried unanimously. Clerk was asked to place a notice on website to ensure there were no other interested residents. Nytes expressed appreciation for the appointment and an interest to serve.

Clerk briefly reviewed the 2010 census report. **Population is 1648 in 548 households.**

Scott County Township Association is considering renting a bus for the **NATaT Conference** in September.

The **Noxious Weed Meeting** is Wednesday May 4<sup>th</sup> from 1:30 - 2:30 PM at Spring Lake Town Hall.

Clerk summarized correspondence from Kathy Nielsen on behalf of Spring Lake Township in opposition to changes to **Scott County Subdivision Ordinance #3** as it relates to cul de sac specifications; officers will plan to attend hearing at 9:30 AM on April 12<sup>th</sup> as available.

The **CapX2020 Helena Substation** is on 270<sup>th</sup> Street West of Aberdeen Avenue in Belle Plaine Township.

MAT encouraged townships to have their grader and snow plow contractors sign an **indemnification** form, available on MAT's website. [Clerk will pursue.]

Ed Nytes was appointed to represent Helena Township for the New Prague Rural Fire Protection on a motion by Deutsch/Maas; carried unanimously.

**2011 Meeting Schedule** | 7:30 PM at 505 5<sup>th</sup> Avenue NW, New Prague unless otherwise stated below:

4-21-11	Urban Short Course, Otsego	9-6-11	Regular Monthly Meeting
4-26-11	Board of Review 7 PM	10-4-11	Regular Monthly Meeting
5-3-11	Regular Monthly Meeting	11-1-11	Regular Monthly Meeting
6-7-11	Regular Monthly Meeting	11-17-19-11	MAT Conference
7-5-11	Regular Monthly Meeting	12-6-11	Regular Monthly Meeting
8-2-11	Regular Monthly Meeting		

On a motion by Deutsch/Maas the meeting was adjourned.

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Respectfully Submitted by  
Clerk DeAnn Croatt

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Chairman Terry Maas