

Township of Helena Board of Supervisors
Regular Monthly Meeting
New Prague Ambulance/Fire Hall • 7:30 PM • July 5, 2011
www.helena-township.com

Present:

Supervisor Duane Deutsch
Chairman Terry Maas
Supervisor Ed Nytes

Treasurer Pat Lambrecht
Road Overseer Darryl Perkins
Clerk DeAnn Croatt

Also Present: Jeff Klehr, Greg Halling, Commissioner Dave Menden

Chair Maas **called the Regular Monthly Meeting to order**; pledge of allegiance was said. On a motion by Deutsch/Nytes the reading of the Minutes was suspended and the **Minutes** were approved as presented; carried unanimously. Treasurer Lambrecht distributed the **Treasurer's Report** and it was accepted on a motion by Deutsch/Nytes; carried unanimously.

The **SSD Hook Up Permit for SMBE Lot 6 Block 3 (765 Silver Maple Drive)** was received and granted following the receipt of \$2,950 (check 1014) from Paul Hanzel. **Fire call payment** was received from Electro Med Inc. in the amount of \$500 for a car accident 4-6-11.

Receipts were:

6/08/2011	\$ 300.00	Jon Hendricks	Driveway Permit
6/22/2011	\$171,793.49	Scott County	Tax Settlement
6/30/2011	\$ 125.01	State Bank	Optima Interest
6/30/2011	\$ 0.93	State Bank	Interest
6/30/2011	\$ 61.77	Home Town Bank	Interest

The payment of the following **bills (4726 – 4736) were approved** on a motion by Deutsch/Nytes; carried unanimously:

4726	\$ 25,222.02	Knife River Corporation	Spring Gravel
4727	\$ 70.98	Earl F. Andersen	Safety Cones
4728	\$ 6,262.94	DCI	Dustcoating
4729	\$ 9,266.23	Barton Sand & Gravel Co.	Spring Gravel
4730	\$ 400.00	Busch Property Improvement	SSD SMBE
4731	\$ 51.79	Bevcomm	SSD SMBE
4732	\$ 1,298.00	TJ Deutsch	Ditch mowing
4733	\$ 15,835.15	Malecha Trucking Inc.	Spring Gravel
4734	\$ 2,523.00	Halling Engineering Inc.	Country Knolls/SSD SMBE
4735	\$ 4,725.60	Klehr Grading	Road Maintenance
4736	\$ 100.00	Jon Hendricks	Refund driveway permit

Greg Halling has been in communication with Attorney Bob Ruppe and Ryan Brandt from EcoCheck. Halling distributed drafts of the **SMBE Builders Guide, Homeowners Guide & Helena Township Ordinance No. 2008-01**. Supervisors were directed to review and offer comments/revisions at the August 2, 2011 meeting. On a motion by Deutsch/Nytes a hearing on adopting the three document and set fees for SMBE's SSD was set for September 1, 2011 at 8:00 PM at the New Prague Ambulance Garage; carried unanimously. Deutsch will ask Brad Johnson to attend to discuss cable locating for SSD. Clerk also contacted SM&P, National GPR Services and Night Scapes.

Road Maintenance Report by Klehr:

1. Frost boils are improving
2. Alton and 270th received Conbit and is holding up well
3. Spring graveling looks good
4. 225th Street West is rough but improving with time
5. Camber is graded 50% of the time as was a landowner request

On a motion by Deutsch/Nytes **Clear Horizons (Troy Karow)** was hired to complete a sign inventory as mandated for the **FHWA Traffic Sign Retro-reflectivity** requirements; carried unanimously. A **Certificate of Insurance** was received for Halling Engineering Inc.

Commissioner Menden reported on behalf of the county. Menden emphasized a need to have townships stay in communication with the county staff and commissioners. Menden’s attendance was very much appreciated by township officers.

Road Overseer Perkins reported:

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| <ol style="list-style-type: none"> 1. Zahn pleased with shed repairs 2. Picked up couch & hide-a-bed on Xandau 3. Road closed sign found at home on Baseline and retrieved 4. Elm cut up on 225th 5. Cut and hauled brush from 255th and Raven Stream 6. Retka Tiling is going to work on Alton and 270th 7. Wood and Smith removed trees 8. Quotes for bituminous repair on 250th west of St. Benedict from Chard and Gopher | <p>State were reviewed; on a motion by Deutsch/Nytes Gopher State was hired in the amount of \$5,778.00; carried unanimously.</p> <ol style="list-style-type: none"> 9. Tupy Tree will complete week by mid-July 10. Brad Busch will be asked to submit a new quote for mound mowing 11. Brush spraying will be done by Town and Country Turf on a motion by Deutsch/Nytes; carried unanimously. |
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Building Permit Applications:

1. Ricky Schmitz on 250th Street West for a storage shed
2. Ricky Schmitz on 250th Street West for a holding bin
3. Marvin Skluzacek on Willow Lane for a new home for Tom Topka

Scott County sent a three-year **Assessment Agreement** between Scott County and Helena Township. Commissioner Menden will look into the fee schedule as it has increased between \$1,200-\$1,400/year over the past several years. Action on the contract was tabled to the August meeting. With the **State of Minnesota government shut down**, the township received a document listing possible affects on our reporting and communication with the state. Census 2011 results in summary: Helena’s **population is 1,648 and 548 households**. Complete results are available at <http://2010census.gov/about/cqr>.

2011 Meeting Schedule | 7:30 PM at 505 5th Avenue NW, New Prague unless otherwise stated below:

7-5-11	Regular Monthly Meeting	11-1-11	Regular Monthly Meeting
8-2-11	Regular Monthly Meeting	11-17-11	Scott Equalization (1-4 PM)
9-1-11	Regular Monthly Meeting	11-17/18/19-11	MAT Conference
9-5/8-11	NATAT, Washington DC	12-6-11	Regular Monthly Meeting
10-4-11	Regular Monthly Meeting		

On a motion by Nytes/Deutsch the **meeting was adjourned** at 10:00 PM; carried unanimously.

Respectfully Submitted by
Clerk DeAnn Croatt

Chairman Terry Maas