

Township of Helena
Annual Meeting Agenda
March 9, 2010 8:00 PM

1. **Call to Order** by Clerk Croatt
2. **Pledge of Allegiance**
3. **Election of Moderator**
4. Moderator State **Order of Business**:
 - a. Notice is hereby given that the Annual Meeting of the Township of Helena is held to conduct any and all business proper to be done at said meeting, including but not limited to approving the 2009 Annual Meeting Minutes, approving the combined Clerk and Treasurer's report, discuss the 2011 levy, select a depository, posting location and public notice newspaper, announce the meeting date and time for the 2011 Annual Meeting, discuss road projects for 2010 and 2011 and set regular monthly meeting dates and times.
5. Reading of the **Minutes** by the Clerk
 - a. Motion to approve the 2009 Minutes as read or as corrected
6. **Motion** to read a summary of the Clerk & Treasurer Report
7. Reading of the combined **Clerk & Treasurer Report by Clerk**
8. Discuss **levy**

Year Set (following year)	2007 for 2008	2008 for 2009	2009 for 2010	2010 for 2011
General	\$ 75,000.00	\$ 70,000.00	\$ 76,000.00	
Road and Bridge	\$ 130,000.00	\$ 135,000.00	\$ 143,296.00	
Jordan Fire	\$ 37,000.00	\$ 37,000.00	\$ 29,422.00	
New Prague Fire	\$ 57,000.00	\$ 57,000.00	\$ 62,182.00	
New Prague Ambulance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
	\$ 304,000.00	\$ 304,000.00	\$ 315,900.00	\$ -

9. Motion to designate **Depository** for Township Checking Account
 - a. State Bank of New Prague for checking account
 - i. Savings accounts at the discretion of the Board or as recommended by Treasurer – presently New Prague Community Security, Jordan Hometown, & State Bank of New Prague
10. Motion to designate location of **posting and publishing** of Public Notices
 - a. St. Benedict School – posting
 - b. Jordan Independent and New Prague Times – publishing
11. The **2011 Annual Meeting** will be Tuesday, March 8, 2011 at 8:00 PM at the New Prague Ambulance and Fire Garage, 505 5th Avenue Northwest, New Prague
12. Motion to set the time and date for **Regular Monthly Meetings** as the first Tuesday of each month at 7:30 PM except the November 2010 meeting will be Monday, November 1st because of Election Day; any other exceptions will be posted and published. The MN Legislature is considering moving the Primary Election Day from September to August; if that affects township meeting dates, notification will be posted and published.

13. **Road summary report** includes a list of projects completed in 2009-2010; ask if attendees would like the summary read:
- a. Cut and hauled brush on Alton Avenue
 - b. Cut trees at bridge on Sand Creek at 270th
 - c. Replaced curve sign on Zumbro Avenue
 - d. Cut tree and hauled brush on Willow Court
 - e. Repaired signs on Baseline, Pexa, Xanadu and placed a Dead End sign on 252nd
 - f. Cut tree and brush in Silver Maple Bay Estates
 - g. Annual road inspection completed in April with supervisors and road overseer
 - h. Trash removed along Silver Maple Bay Estates
 - i. Got quotes for Tarvon application
 - j. Repaired a sign on 255th by St. Benedict Road
 - k. Repaired culvert on Baseline
 - l. Worked with Barga for bid work
 - m. Supervised dust-coating of gravel roads
 - n. Obtained a burning permit for Alton Avenue brush
 - o. Cut and hauled brush along Indian Avenue
 - p. Weed report for thistles – four separate incidents and property owners
 - q. Repaired plugging scupper on St. Benedict Road bridge
 - r. Worked on culvert on West Cedar Lake Drive
 - s. Brush sprayed on Bohnsack Way
 - t. Trash cleared on Xanadu, Camber, Baseline and 225th
 - u. Viewed drainage issue on West Cedar Lake Drive
 - v. Signs repaired on Baseline and 255th
 - w. Signs on Naylor
 - x. Inspected buried telephone cable in Raven Stream
 - y. Meet Scott County regarding weeds on county park property
 - z. Cut and hauled brush on Michelle and St. Benedict
 - aa. Placed sign at Hwy 19 and Naylor
 - bb. Inspected 270th following a complaint of water on road surface; placed signage
 - cc. Trash cleared on 270th & Alton
14. Discussion of **road improvement projects for 2010-2011**:
- a. Complete Bohnsack Way
 - b. Others:
15. Other business:
16. **Motion** to recess to Tuesday September 7, 2010 at 7:30 PM at the New Prague Ambulance and Fire Garage, 505 5th Avenue Northwest, New Prague
17. Thank you for your attendance and interest in local government. Please note Helena Township officer election coincides with General Election Day – the positions on the November ballot are: Supervisor Duane Deutsch and Clerk DeAnn Croatt. Filing period is August 24th – September 7th.